

**JACKSON COUNTY COURTS**  
**4<sup>th</sup> Circuit -12<sup>th</sup> District Court**  
312 South Jackson Street  
Jackson, Michigan 49201  
<https://www.mijackson.org/257/County-Courts>

Chief Judge - Circuit Court  
Court  
Susan B. Jordan

Circuit Judges  
John G. McBain  
Thomas D. Wilson  
Diane M. Rappleye  
Richard N. LaFlamme

Chief Judge - District

Daniel A. Goostrey

District Judges  
Michael J. Klaeren  
Allison L. Bates  
Robert K. Gaecke Jr.

**BONDSMEN PROPERTY APPLICATIONS**

As required by MCL 750.167b(4), the Chief Judge of the Circuit Court annually compiles and maintains a list of persons engaged in the business of becoming surety upon bonds for compensation in criminal cases. Approved applications received after the annual compilation will be added to the list quarterly.

Persons desiring to engage in the business of becoming surety upon bonds must apply using one of the two alternatives: Either answering a comprehensive inquiry into the applicant's property, debts, encumbrances, judgments, etc. OR, a less comprehensive procedure whereby the bondsperson is backed by insurance. (See MCLA 765.20.) The Court requires the following information when application is made to be admitted to the list of approved bondsmen for the County of Jackson, Circuit Court:

**\*IF YOU SUBMIT OUTDATED OR SELF-MADE FORMS, YOUR APPLICATION WILL BE RETURNED\* ONLY JACKSON COUNTY FORMS/APPLICATIONS WILL BE ACCEPTED\*** for the most current forms please visit, <https://www.mijackson.org/1588/Forms>

Page 1, the Company Summary Application Page must be submitted by each company. The information on this sheet determines how the firm is listed on the final bondsmen list.

Each company must supply phone number(s), fax number(s), e-mail address and physical address.

**Companies** applying under the **Property Alternative** must fill out the Property Application and also complete the affidavit. They must also submit a Limited Power of Attorney signed by the owner or president of the company. This Limited Power of Attorney must list each agent and the amount of bond he/she is authorized to write. This Power of Attorney must be also notarized.

**Companies** applying under the **Property Alternative** are **required** to have a physical office located in Jackson County **and** must own real estate in Jackson County to secure their bonds.

Agents for property firms must submit a Power of Attorney from the firm. This should be signed and notarized.

**Companies** applying under the **Property Alternative** must submit the following information:

1.  Property Application and affidavit.
2.  Limited Power of Attorney signed by the owner or president of the company. This Limited Power of Attorney must list each agent and the amount of bond he/she is authorized to write and must be notarized.
3.  Agents for property firms must submit a signed and notarized Power of Attorney from the firm.
4.  Current copy of issuing States Driver's License for each agent

**Companies applying under the Insurance Alternative PLEASE USE THE INSURANCE APPLICATION.**

**Annual Renewal:** If no information has changed from the current year or if only minor changes are made, the Annual Renewal and Change Form [Form B] may be submitted by each firm, thus negating the need to submit the whole application packet for the coming year. This form may also be used for making minor changes to the listing, such as adding, deleting agents or changing the authorized amount for an agent. Proper paperwork must also be included for these changes.

An alphabetized bondsmen list will be issued after January 1st of each year. **\*PLEASE NOTE:** Jackson County does not allow symbols as part of the bond company name. Companies qualifying for the list and having a symbol as part of their name will have the symbol dropped and will be alphabetized consistent with The Gregg Reference Manual.

All information for the bondsmen's list must be hand-delivered or postmarked to the Court Administration Office prior to the stated deadline set by said office. Annual (**December 20, 2024**) and Quarterly (**March 22, 2024, June 21, 2024 and September 20, 2024**). Any submission received after the deadline will appear in the following update.

The Court Administration Office circulates the list to all local Courts and the appropriate law enforcement agencies. This policy was revised December 2023.

Susan B. Jordan  
Chief Circuit Court Judge - Circuit Court

# JACKSON COUNTY BONDSMEN PROPERTY APPLICATION

## COMPANY SUMMARY

COMPANY NAME:

\_\_\_\_\_

COMPANY ISSUANCE LIMIT:

\_\_\_\_\_

COMPANY ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

COMPANY INFO:

Direct:

\_\_\_\_\_

Toll Free/800:

\_\_\_\_\_

Fax:

\_\_\_\_\_

Website:

\_\_\_\_\_

COMPANY E-MAIL ADDRESS(S):

\_\_\_\_\_

ALPHABETIZED AGENTS' NAME & BOND LIMIT(S):

(Please print clearly and include **FIRST, LAST & MIDDLE INT**)

\$250,000

\$500,000

\$1,000,000

OTHER

\_\_\_\_\_




\$ \_\_\_\_\_

\_\_\_\_\_




\$ \_\_\_\_\_

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**PROPERTY APPLICATION: - signed and notarized ...**

1. Applicant Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_

2. Any other name(s) or maiden name used now or

previously: \_\_\_\_\_

3. Michigan Driver's License: \_\_\_\_\_ Expiration

Date: \_\_\_\_\_

4. Married:  Not Married:  If married spouses full name:

\_\_\_\_\_

5. Business Address:

\_\_\_\_\_

\_\_\_\_\_ Telephone

No.: \_\_\_\_\_

6. Residential Address:

\_\_\_\_\_

\_\_\_\_\_ Telephone

No.: \_\_\_\_\_

7. Addresses where you have resided in the past 5 years:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Current Employer(s) and previous employers for the last five years, include amount of income for each:

Employer: Current  Past  \_\_\_\_\_ Income:

\$ \_\_\_\_\_

Employer: Current  Past  \_\_\_\_\_ Income:

\$ \_\_\_\_\_

Employer: Current  Past  \_\_\_\_\_ Income:

\$ \_\_\_\_\_

Employer: Current  Past  \_\_\_\_\_ Income:

\$ \_\_\_\_\_

9. Street address and property tax bill of any real estate owned by the applicant in his/her name only. Attach pages as necessary.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**10.** Description of any mortgage, lien, or encumbrance upon any of the real estate mentioned in item number 9 indicating the amount of the mortgage, lien or encumbrance, and the name(s) of the mortgagee or lien holder. Attach pages as necessary.

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**11.** Description of any and all stocks and bonds owned by the application in his/her name only, and the location thereof.

STOCK  BOND  Description & Location:

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STOCK  BOND  Description & Location:

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STOCK  BOND  Description & Location:

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**12.** Description of any mortgage, lien or encumbrance upon the stocks, bonds, etc. mentioned in item number 11 and the name(s) of the mortgage or lien holder.

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**13.** Are there any past or pending civil or criminal cases (non-traffic) against the applicant? YES  NO

**14.** If yes, CIVIL: what are the case number, name, jurisdiction and the total amount of damages claimed by the opposite party? PAST  PENDING  Please use back of page if more room is needed, if doing so please indicate **past** or **present**.

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**15.** Please list any past or pending criminal charges, felony or misdemeanor within the last 10 years.  
PAST  PENDING  Please use back of page if more room is needed, if doing so please indicate **past or present**.

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**16.** A statement indicating whether you have ever been subjected to garnishment or seizure, or involved in bankruptcy proceedings. If you have been involved in bankruptcy proceedings, attach a copy of your discharge in bankruptcy and copies of any documents to prove you now have a good business reputation, such as reference letters from current creditors.

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**17.** List all savings accounts of the applicant, including the name and address of the bank(s), the account number(s), and the amount on deposit.

Bank Name & Address:

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Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

Bank Name & Address:

---

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

**17. Continued:** List all savings accounts of the applicant, including the name and address of the bank(s), the account number(s), and the amount on deposit.

Bank Name & Address:

\_\_\_\_\_

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

Bank Name & Address:

\_\_\_\_\_

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

Account # \_\_\_\_\_ Amount on Deposit

\$ \_\_\_\_\_

**18.** List all debts/obligations of the applicant, including the name and address of the creditor, the total amount due each creditor; and the amount and schedule of payments due for each creditor.

Creditor Name & Address:

\_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Payment Schedule: \_\_\_\_\_ Amount of Payment:

\$ \_\_\_\_\_

Creditor Name & Address:

\_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Payment Schedule: \_\_\_\_\_ Amount of Payment:

\$ \_\_\_\_\_

Creditor Name & Address:

\_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Payment Schedule: \_\_\_\_\_ Amount of Payment:

\$ \_\_\_\_\_

Creditor Name & Address:

\_\_\_\_\_

Total Amount Due: \$ \_\_\_\_\_ Payment Schedule: \_\_\_\_\_ Amount of Payment:

\$ \_\_\_\_\_

19. List all outstanding judgments against this applicant, including the nature and amount.

Judgment & Nature: \_\_\_\_\_ Amount of Judgment:

\$ \_\_\_\_\_

Judgment & Nature: \_\_\_\_\_ Amount of Judgment:

\$ \_\_\_\_\_

Judgment & Nature: \_\_\_\_\_ Amount of Judgment:

\$ \_\_\_\_\_

Judgment & Nature: \_\_\_\_\_ Amount of Judgment:

\$ \_\_\_\_\_

20. Give the case name and number for any judgments in any court against you or your company, or are there bond forfeitures that have been entered, but have not been paid.

Case Name: \_\_\_\_\_ Case No.:

\_\_\_\_\_

Case Name: \_\_\_\_\_ Case No.:

\_\_\_\_\_

Case Name: \_\_\_\_\_ Case No.:

\_\_\_\_\_

Case Name: \_\_\_\_\_ Case No.:

\_\_\_\_\_

21. List any partnership to which the applicant is a member (including a partnership that acts as surety upon bonds in criminal cases).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

22. List any other personal property in the applicant's name only that the applicant wishes the Chief Judge to consider in relation to his/her financial status and this application process.

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**NOTARY** - must be completed and notarized at time application is submitted for review & approval.

\_\_\_\_\_  
DATE: \_\_\_\_\_ SIGNATURE OF APPLICANT:  
\_\_\_\_\_  
PRINTED NAME:

Subscribed and sworn to before me, a notary public in and for the County of  
\_\_\_\_\_  
State of Michigan, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC:  
MY COMMISSION EXPIRES:  
\_\_\_\_\_

**PROPERTY AFFIDAVIT**

**FORM A**

(to be signed by each applicant and notary)

**APPLICANT'S NAME:** \_\_\_\_\_  
**COMPANY NAME:** \_\_\_\_\_  
**COMPANY ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_  
**COMPANY PHONE #:** \_\_\_\_\_

- A. I will not sell, assign away, mortgage, nor encumber any of the assets listed in this affidavit without first notifying the Chief Judge by certified mail.
- B. I will at no time become obligated upon bonds in a dollar amount in excess of the amount established by the Chief Judge. **This shall include and apply to bonds written in Jackson County as well as elsewhere.**
- C. I authorize any bank, stock brokerage firm, or credit exchange to freely and fully disclose to the Chief Judge or the Chief Judge's agent any information possessed by such parties pertaining to the applicant and his/her assets and liabilities.
- D. I shall promptly notify the Chief Judge by certified mail of any change in my residence or business addresses.
- E. I understand that a current affidavit containing the above information must be filed with the Circuit Court Administration Office on or before December 30, of the current year by persons wishing to remain on the list of approved bondsmen.
- F. I understand that agents of an approved bondsman are authorized to sign recognizance under a power of attorney when said document includes the provision that power of attorney is authorized to write bonds for a sum not to exceed \$\_\_\_\_\_. Until the bondsman delivers t the Chief Judge a new qualifying power establishing a higher limit.

\_\_\_\_\_  
 DATE: \_\_\_\_\_ SIGNATURE OF APPLICANT: \_\_\_\_\_  
 \_\_\_\_\_  
 PRINTED NAME: \_\_\_\_\_

Subscribed and sworn to before me, a notary public in and for the County of

\_\_\_\_\_  
 State of Michigan, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 NOTARY PUBLIC:  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**FORM B**

**ANNUAL RENEWAL OR CHANGE OF STATUS FORM**

(to be signed by applicant and notary)

This form may be used by applicants who are making no changes or only minor changes to their application. If major changes are required, it will be necessary to submit a new application form.

COMPANY NAME:

\_\_\_\_\_

COMPANY ISSUANCE LIMIT:

\_\_\_\_\_

COMPANY ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

COMPANY PHONE NO.(S):            Direct:

\_\_\_\_\_

Toll Free/800:

\_\_\_\_\_

Fax:

\_\_\_\_\_

COMPANY E-MAIL ADDRESS(S):

\_\_\_\_\_

Do you want your company e-mail address on the list?            YES     NO

ALPHABETIZED AGENTS' NAME & BOND LIMIT(S):

(Please print clearly and include **FIRST, LAST & MIDDLE . INT**)

\$250,000

\$500,000

\$1,000,000

OTHER

\_\_\_\_\_                                                        

\$ \_\_\_\_\_

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**FORM B** (continued)

The previous statement submitted in \_\_\_\_\_ is still correct and no significant changes have been made.

The changes listed above or on the attached sheet have been made to my \_\_\_\_\_ application.

\_\_\_\_\_

DATE:

\_\_\_\_\_

SIGNATURE OF APPLICANT:

\_\_\_\_\_

PRINTED NAME:

Subscribed and sworn to before me, a notary public in and for the County of

\_\_\_\_\_  
State of Michigan, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC:  
MY COMMISSION EXPIRES:  
\_\_\_\_\_