



Jackson County Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
120 W. Michigan Avenue • Jackson, MI 49201
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MEETING MINUTES

February 11, 2016

Jackson County Tower Building • Jackson, Michigan

- Members Present:** Timothy Burns, At-Large; Nancy Hawley, At Large; Jared Vickers, At Large; Ted Hilleary, Education; Amy Torres, Industry and Economics; and Carl Rice, Jr., Jackson Co. Board of Commissioners
- Members Absent:** Jennifer Morris, At Large, and Jim Videto, Agriculture
- Liaisons Present:** Grant Bauman, R2PC Principal Planner
- Others Present:** None

- Item 1. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 6:00 p.m. by Chairperson Torres. Those in attendance rose and joined in the Pledge of Allegiance.
- Item 2. **Public Comment.** None.
- Item 3. **Approval of Minutes.** A motion was made by Commissioner Hilleary, and seconded by Commissioner Rice, to **approve** the minutes of the January 14, 2016, meeting as presented. *The motion was approved unanimously.*
- Item 4. **Approval of the Agenda.** A motion was made by Commissioner Rice, and seconded by Commissioner Hilleary, to **approve** the February 11, 2016, agenda. *The motion was approved unanimously.*
- Item 5. **Request(s) for Review, Comment, and Recommendation**
- a. **Consideration of Township Zoning Amendment(s).**
- Chairperson Torres noted that the two cases before the Commission were recommended for disapproval in December due to insufficient public notice. Comments about the difficulty of getting notices in weekly newspapers and the expense associated with such notices were made by Commissioners Hilleary and Hawley.
- (1) **CZ #16-01 – Text Amendment, Sandstone Township**
- A motion was made by Commissioner Vickers, and seconded by Commissioner Burns, to recommend **approval with comments** of the proposed amendments, as advised by staff (see the staff report). *The motion was approved unanimously.*
- (2) **CZ #16-02 – Rezoning in Section 35 of Sandstone Township**
- A motion was made by Commissioner Rice, and seconded by Commissioner Hilleary, to recommend **approval** of the proposed rezoning, as advised by staff (see the staff report). *The motion was approved unanimously.*

- b. **Consideration of Master Plan(s).** None.
- c. **Farmland & Open Space Preservation Program (PA 116) application(s).** None.

Item 6. **Other Business**

- a. **Unfinished Business.** None.
- b. **New Business**

PZN #2 – Zoning Ordinance Public Hearing & Public Noticing Requirements

Staff requested approval of the second issue of *Planning & Zoning Notes*, which addresses the Michigan Zoning Enabling Act (MZEA) requirements regarding the holding of public hearings prior to considering various zoning requests and their public notice. Chairperson Torres suggested various changes which clarify certain issues regarding hearings and notices and staff agreed to make them.

A motion was made by Commissioner Hawley, and seconded by Commissioner Vickers, to **approve** the proposed issue as amended. *The motion passed unanimously.*

Given that *Planning & Zoning Notes* is co-branded with the Lenawee County Planning Commission, the proposed issue will be considered by that Commission at its February 18, 2016 meeting.

Item 7. **Public Comment.** None.

Item 8. **Commissioner Comment.**

- a. Commissioner Hawley informed the Commission that the Jackson County Conservation District is taking orders for seedlings (e.g., trees, grasses, native shrubs) and marking flags on its website.
- b. Chairperson Torres summarized a conversation she had with Commissioner Videto regarding his absences due to family obligations. He wishes to remain on the Commission as long as that is acceptable to his fellow Commissioners. It was the common consent of the Commission for Commissioner Videto to remain on the Commission as long as he continues to notify staff of absences per Sec. 108(A) of the Bylaws.

Item 9. **Adjournment.** The meeting was adjourned by Commissioner Torres at 6:32 p.m.

Respectfully submitted by:
Grant Bauman, Recording Secretary