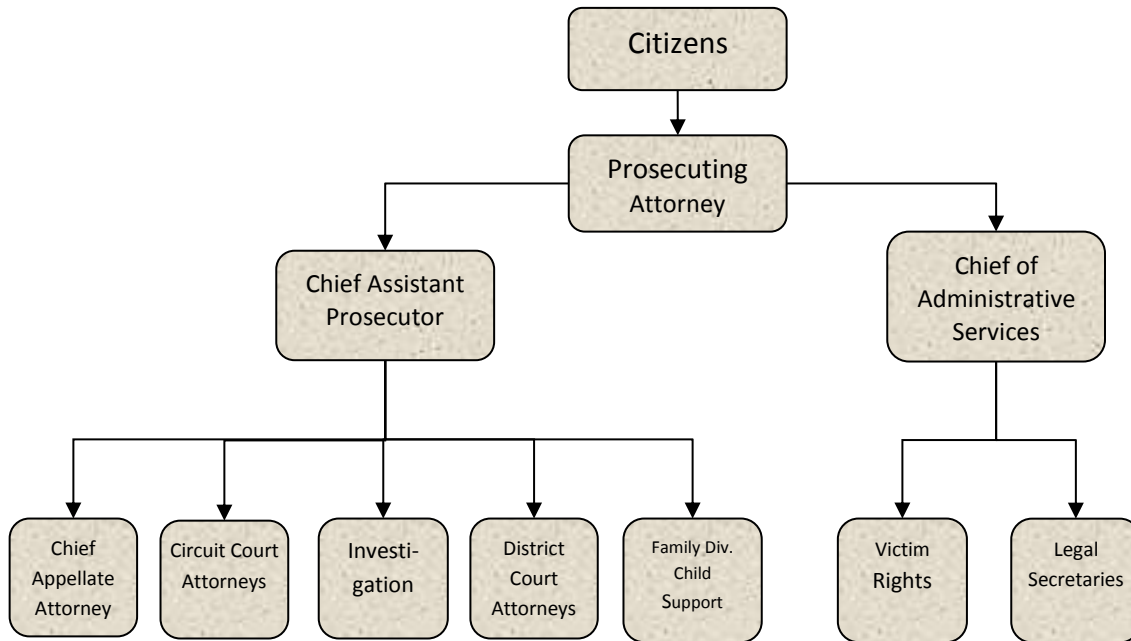




Prosecuting Attorney



Mission Statement

To perform all duties and responsibilities of the Chief Law Enforcement Officer of Jackson County as required by law. To ensure that all actions brought by the State of Michigan in Jackson County are well founded in fact, law, and serve the interests of justice. To provide accountability and accessibility as well as the highest level of representation to the people of Jackson County in a fair and impartial manner emphasizing justice, protection, and integrity.

Programs

[Prosecution](#)

[Family Division](#)

[Victim's Rights](#)

Prosecution

Activities

The Prosecutor's Office conducts trials and issues misdemeanor and felony warrants. The Prosecutor's Office attends mental health hearings at Allegiance Hospital, Child Advocacy Center interviews; participates in Recovery Court, Veterans Court, and Mental Health Court. The Prosecutor's Office is also on-call for legal issues, reviewing search warrants, and reviewing and authorizing abuse and neglect petitions.

Strategic Plan Impact

✓ Safe Community

The County Prosecutor's Office supports the safe community strategic vision by helping to create a community where residents can peacefully coexist and participate in all aspects of life. They do this by reviewing and authorizing all warrant requests, determining appropriate charges, and prosecuting criminal cases. They provide advice and assistance to legal and support staff and coordinate work with all law enforcement agencies; twp., city, county, state, federal.

Accomplishments

- ✓ January 1, 2014 thru December 31, 2014: 3,171 warrant requests reviewed, 2,353 warrants authorized, 818 warrants denied; 803 petition reviewed; 133 cases reviewed for Recovery Court, 72 admitted, 40 were successful; 80 cases reviewed for Mental Health Court, currently 23 participants, 10 successfully completed; attended 198 requests for Child Advocacy Center interviews. An Assistant Prosecuting Attorney is present at every Child Advocacy Center interview
- ✓ Appellate prosecutor handled: 9 District Court, 101 Circuit Court, 77 Court of Appeals, 29 Supreme Court, 22 Federal District Court and 10 Sixth Circuit Court trials. Appellate prosecutor and Assistant Prosecuting Attorney have argued 15 Court of Appeal arguments.
- ✓ Also, our prosecutors handled 25 Circuit Court trials over 158 half days, 502 cases and 33 hearings in Family Division consisting of 122.5 hours in court and 43 trials in District Court.
- ✓ Abuse/Neglect Assistant Prosecutor spends a minimum of two full days per week attending various hearings and trials with an additional third day for Jury Trials.
- ✓ Assistant prosecutors spent 108 hours reviewing mental health petitions and attending mental health hearings at the hospital two to three times per week.
- ✓ In addition to trials, prosecutors handled pre-trial conferences, pre-exam conferences, preliminary examinations, motions, formal hearings, pre-sentence investigations, and



sentencing. To complete these steps, support staff inputted all information and updates into the computer systems, ran criminal history checks, created files, produced forms, compiled discovery info for defense attorneys, ran subpoenas, created writs to bring defendants from prisons and jails, created witness lists, charging documents, filed motions, and closed files.

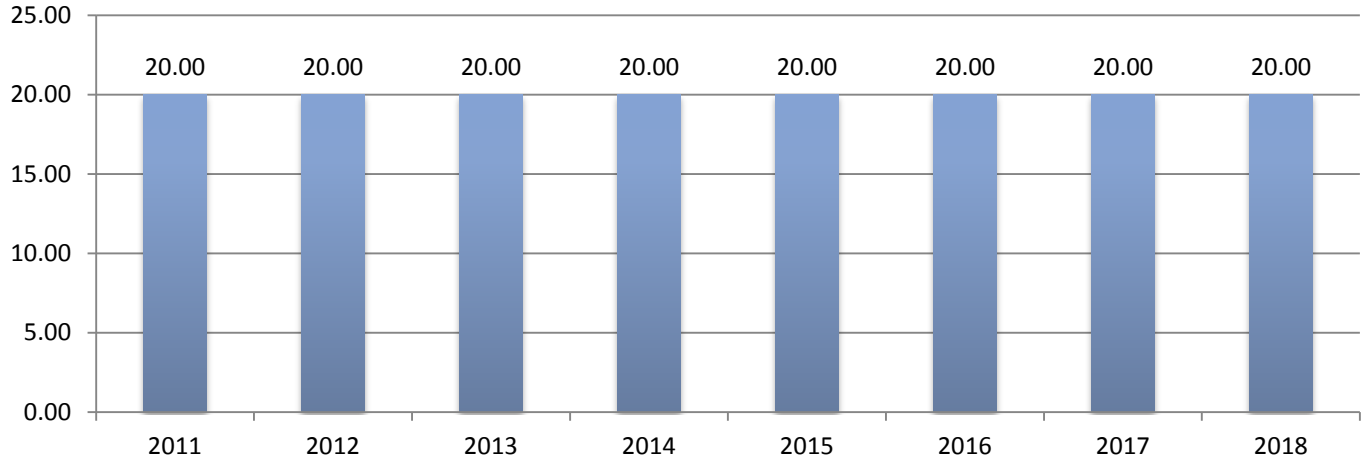
- ✓ Initiated an interactive web site to provide greater contact with the public.
- ✓ Initiated a paperless office through document imaging and wireless laptops in courtrooms.
- ✓ Monthly coffee meetings with citizens.
- ✓ Participated on many boards including Safe Communities Board meetings, Domestic Violence Coordinating Council, Gun Board, created a Human Trafficking Crime Task Force, participated in Child Death Review Board
- ✓ Created Juvenile Violent Crimes Unit and Financial Scams on Seniors and Elder Abuse Assistant Prosecuting Attorney.
- ✓ Presentations on Financial Scams on Seniors and Legal Updates training for Police Officers
- ✓ Prosecutor changed the charging policy on Resisting and Obstructing charges resulting in less trials and estimated cost savings for Circuit Court in 2014 between \$35,000 to \$70,000 in felony indigent defense fees.
- ✓ Began doing drug forfeiture cases for Jackson Narcotic Enforcement Team and Michigan State Police.
- ✓ Obtained accreditation for Child Advocacy Center.
- ✓ Worked closely with local Department of Human Services Director to reduce cost of expert witness fees on abuse and neglect cases.
- ✓ Created a system of non-lodged warrant review whereby individual Assistant Prosecutors are assigned to a specific agency (ies) to increase efficiency and enhance communication and cooperation with law enforcement.
- ✓ Instituted use of trial teams on serious felony cases.
- ✓ Initiated Economic Crimes Unit for retail fraud and bad check cases.
- ✓ Prosecutor negotiated contract with Concord Township for Prosecution Services.

Budget Adjustments

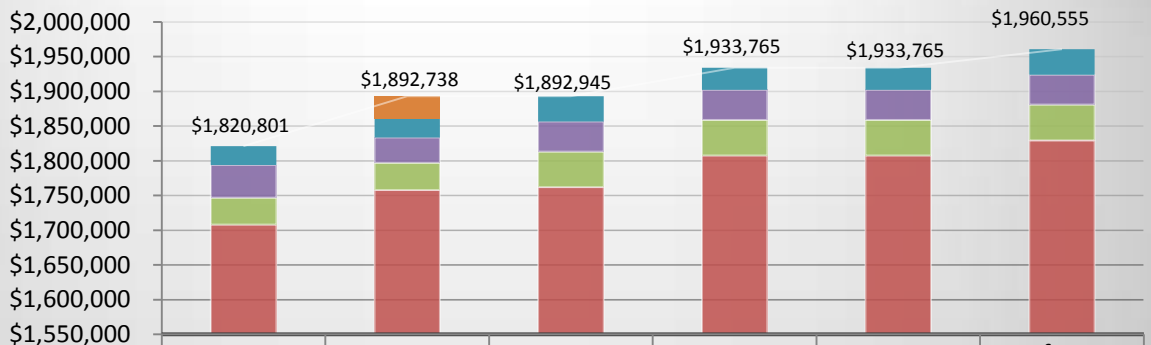
There are no significant budget adjustments to the Prosecutors Office for the 2017 budget.

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Prosecuting Attorney FTE History



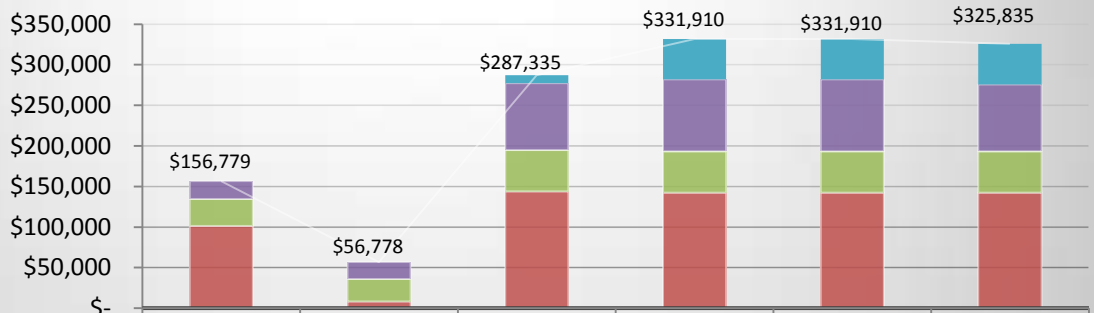
Prosecuting Attorney Expenditures



	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 DEPT REQUESTED	2017 BUDGET	Draft 2018 BUDGET
CAPITAL OUTLAY	\$-	\$32,283	\$-	\$-	\$-	\$-
OTHER EXPENSES	\$26,917	\$27,018	\$36,645	\$31,645	\$31,645	\$36,645
CONTRACT SERVICES	\$47,149	\$36,289	\$43,200	\$43,200	\$43,200	\$43,200
SUPPLIES & MATERIALS	\$38,820	\$39,361	\$51,180	\$51,180	\$51,180	\$51,180
PERSONNEL SERVICES	\$1,707,915	\$1,757,787	\$1,761,920	\$1,807,740	\$1,807,740	\$1,829,530
TOTAL PROGRAM COSTS	\$1,820,801	\$1,892,738	\$1,892,945	\$1,933,765	\$1,933,765	\$1,960,555



Prosecuting Attorney Revenues



	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 DEPT REQUESTED	2017 BUDGET	Draft 2018 BUDGET
TRANSFERS IN	\$-	\$-	\$10,000	\$50,000	\$50,000	\$50,000
OTHER	\$22,250	\$20,965	\$82,606	\$88,681	\$88,681	\$82,606
INTERGOVERNMENTAL	\$33,037	\$27,378	\$50,729	\$50,729	\$50,729	\$50,729
CHARGES/FEES	\$101,492	\$8,435	\$144,000	\$142,500	\$142,500	\$142,500
TOTAL PROGRAM REVENUE	\$156,779	\$56,778	\$287,335	\$331,910	\$331,910	\$325,835

Strategic Outcomes

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target
Percent of respondents who say they feel very or somewhat safe in their neighborhood during the day.	84%	*	92%	*	95%	95%	95%
Percent of respondents who say their overall feeling of safety is good or excellent.	*	*	49%	*	51%	51%	51%

Other Key Indicators

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target
Warrants Reviewed	No Submission	3,200	3,576	3,600	3,600	3,600	3,600
Warrants Authorized	No Submission	2,400	2,751	2,772	2,772	2,772	2,772
Warrants Denied	No Submission	950	825	828	828	828	828
Cases reviewed per Assistant Prosecutor(10)	No Submission	325	358	360	360	360	360

Prosecuting Attorney



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Family Division

Activities

Pursuant to a Cooperative Reimbursement Agreement with the State of Michigan Office of Child Support, the Family Division establishes paternity for children that are born out of wedlock in Jackson County. Pursuant to this agreement, the Family Division also establishes child support orders in those paternity cases and in child support cases where paternity is not an issue.

Strategic Plan Impact

- ✓ **Safe Community**

The child support program advances community safety by establishing paternity and child support orders for over 1,000 children in Jackson County each year. The benefits to the community are widespread in that it helps keep kids in school, daycare, and off the streets

- ✓ **Economic Development**

This program advances economic development in that a custodial parent who receives child support for his/her children will spend money in the community on food, clothing, shelter, etc...Further, some of these children will be able to go off state assistance with the financial support of both parents. Children will have more educational opportunities.

- ✓ **Healthy Community**

The child support program advances a healthy community. Children that are supported by both parents have better access to health care and more access to medical treatment. When children are better taken care of, they present less of a health risk to their peers at school and daycare.

- ✓ **Recreational & Cultural Opportunities**

When children are supported by both parents, they have more opportunities to engage in recreational and cultural activities. Financially, they have more financial resources available to them to allow them to engage in such activities and development.

Accomplishments

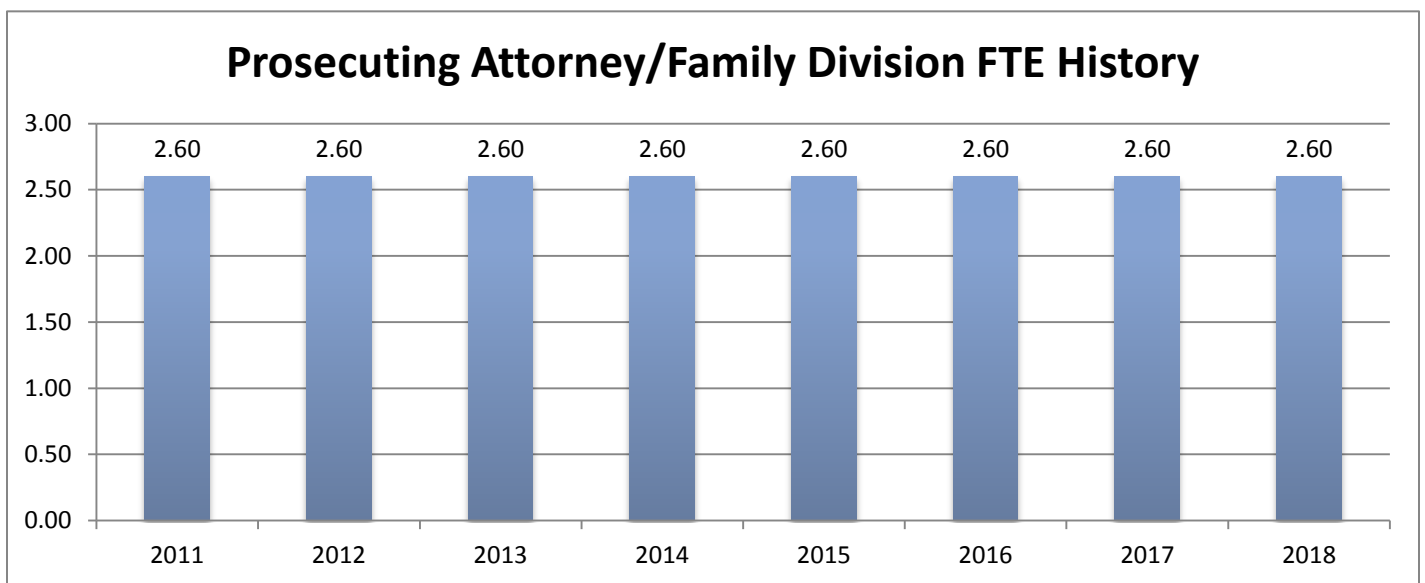
- ✓ With all of the budget challenges and cuts, we have managed to increase our efficiency and our output significantly. We are constantly working to streamline our daily functions and we are continually improving our establishment procedures. This results in more child support going to parents to support the children in Jackson County.

Prosecuting Attorney

- ✓ We have reduced our full time staff by 50% since 2003, and by 33% since 2008. We are obtaining more orders than in 2003, with less staff, and every year we increase that number. This amounts to more children being financially supported by both parents. The child support program is a necessary state and federal mandated program. It is imperative to the future of our children and our local economy to have these children supported by their parents.

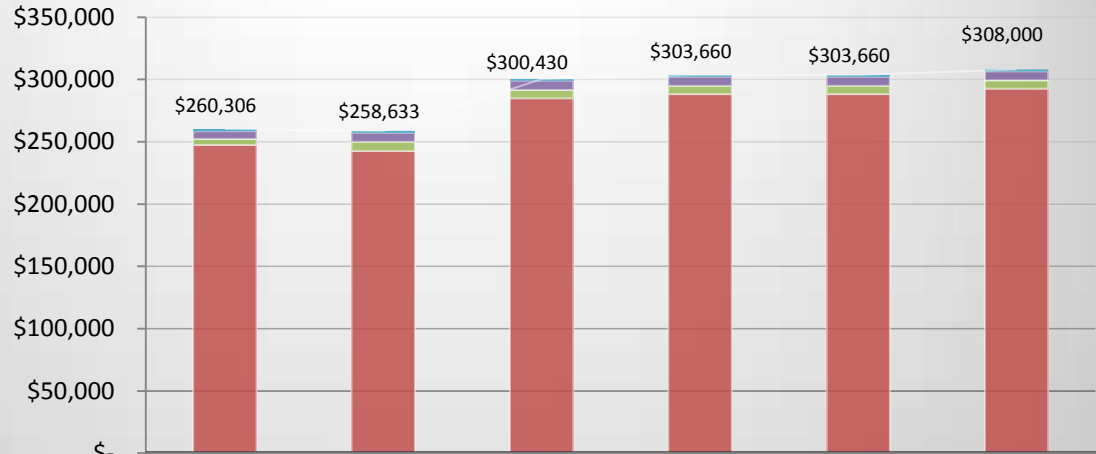
Budget Adjustments

There are no significant budget adjustments to this program.



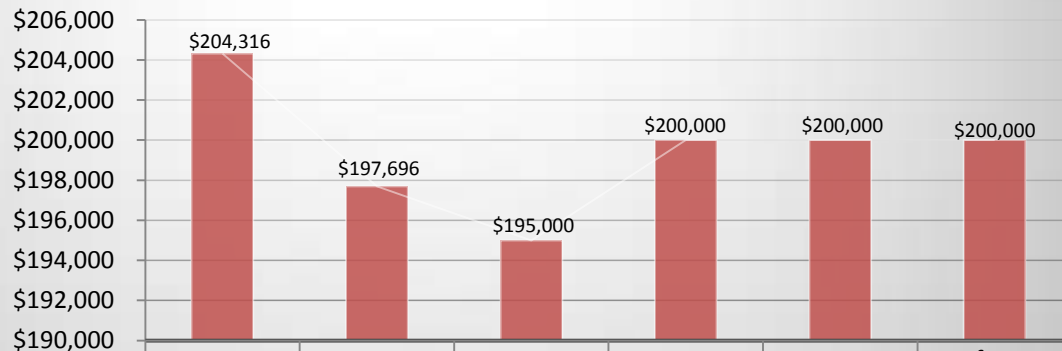


Prosecuting Attorney/Family Division Expenditures



	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 DEPT REQUESTED	2017 BUDGET	Draft 2018 BUDGET
OTHER	\$1,847	\$1,462	\$1,505	\$1,505	\$1,505	\$1,505
CONTRACT SERVICES	\$6,157	\$7,131	\$7,200	\$7,200	\$7,200	\$7,200
SUPPLIES & MATERIALS	\$4,853	\$7,420	\$6,785	\$6,785	\$6,785	\$6,785
PERSONNEL SERVICES	\$247,449	\$242,620	\$284,940	\$288,170	\$288,170	\$292,510
TOTAL PROGRAM COSTS	\$260,306	\$258,633	\$300,430	\$303,660	\$303,660	\$308,000

Prosecuting Attorney/Family Division Revenues



	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 DEPT REQUESTED	2017 BUDGET	Draft 2018 BUDGET
INTERGOVERNMENTAL	\$204,316	\$197,696	\$195,000	\$200,000	\$200,000	\$200,000
TOTAL PROGRAM REVENUE	\$204,316	\$197,696	\$195,000	\$200,000	\$200,000	\$200,000

Prosecuting Attorney

Strategic Outcomes

<u>Indicator</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Target</u>	<u>2016 Target</u>	<u>2017 Target</u>
Child Support Orders Established	539	600	501	525	525	525	525
Paternity Cases Established	227	220	217	225	225	225	225

Other Key Indicators

<u>Indicator</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Target</u>	<u>2016 Target</u>	<u>2017 Target</u>
In Office Meetings With Parents	1,421	1,400	1,417	14,15	1,400	1,400	1,400
Full-time Employees	2	2	2	2	2	2	2
Cases Established Full-time Employee	300	300	No Submission	300	300	300	300
Avg # of Weeks from Filing to Obtaining a Support Order	10	10	No Submission	10	10	10	10



Victim's Rights

Activities

The Victims' Rights Division identifies and notifies all victims of a charged felony, serious misdemeanor, and juvenile crime of their rights and how to exercise these rights; provides assistance with oral/written victim impact statements; provides written and/or verbal notice of all court proceedings and their outcome; assist in registering with MI-VINE for automated notifications, if that is how they wish to be notified; notifies victims of the availability of the crime victims' compensation board and assisting with applications; assists with restitution collection; accompanies victims to court and acts as support person during testimony, assists in getting property returned to victims, provides courtroom orientation; sets up appointments for victims to meet with the prosecutor; and provides outreach to homebound/hospitalized victims.

Additionally, the Victim's Rights Division makes presentations to groups, schools, and other groups, and Facilitates Homicide Survivors Support Group.

Strategic Plan Impact

✓ **Safe Community**

The Victim Rights Unit is a state-mandated program charged with assisting victims of crime in the criminal justice system. The unit provides constitutional rights afforded to victims of crime through notifications, court assistance, referrals, restitution and all of the legal rights spelled out in the Victim Rights Act. The unit ensures that victims are treated with dignity and respect during the court experience.

✓ **Economic Development**

The Victim Rights Unit indirectly advances the objective of Economic Development through the recovery for victims who have suffered a financial loss as a result of crime. The Program assists businesses, citizens, organizations, schools and all entities in obtaining restitution for their losses. This is accomplished through helping victims accurately compile and report losses to the court, so that equitable reimbursement is a part of the final judgment. Follow up is also done to ensure victims receive their court ordered payments.

✓ **Healthy Community**

The Victim Rights Unit assists injured victims of crime through a variety of resources and referrals, thus contributing indirectly to the preservation of a healthy community. Financial assistance and referrals for both physical and emotional injury are addressed by the Victim Rights Unit. This is accomplished through application to the State of Michigan Crime Victim Services Commission to financially assist injured victims of crime by paying health care providers for victims who would otherwise be unable to seek treatment.

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✓ Recreational & Cultural Opportunities

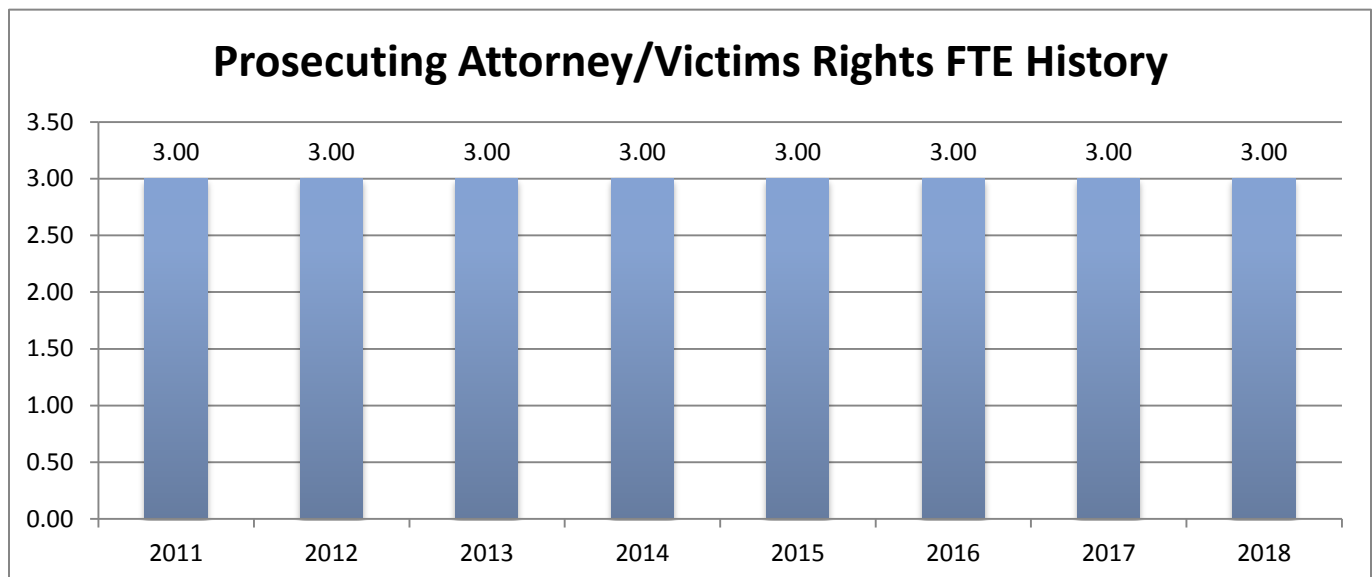
The Victim Rights Unit works with crime victims of diverse cultural backgrounds and annually conducts a Tribute and Memorial bringing together all victims from the community. While crime is random and does not recognize cultural differences, we do. Staff accommodates and allows for the varied methods of grieving and loss with an emphasis on respect for any cultural expression.

Accomplishments

- ✓ 3,812 victims of crime were notified of their rights.
- ✓ 52% chose to exercise their rights from the arraignment thru the appellate process.
- ✓ 2,456 victims and witnesses utilized the victim rights waiting area.
- ✓ Switched from pre-paid postage to business reply mail to save money in postage.
- ✓ Started on-line registration for court notification through MI-VINE by email, phone call or text, saving on the cost of paper and postage.
- ✓ Added office letterhead to ACT system computer generated letters.
- ✓ Activities to promote community awareness include: annual tribute to crime victims, memorial re-dedication, downtown planting project, presentations to community group, staffs and facilitates a homicide survivors support group, trains volunteers and provides staff support for the juvenile victim impact panel, maintains a safe waiting area for victims and a toy room for children.

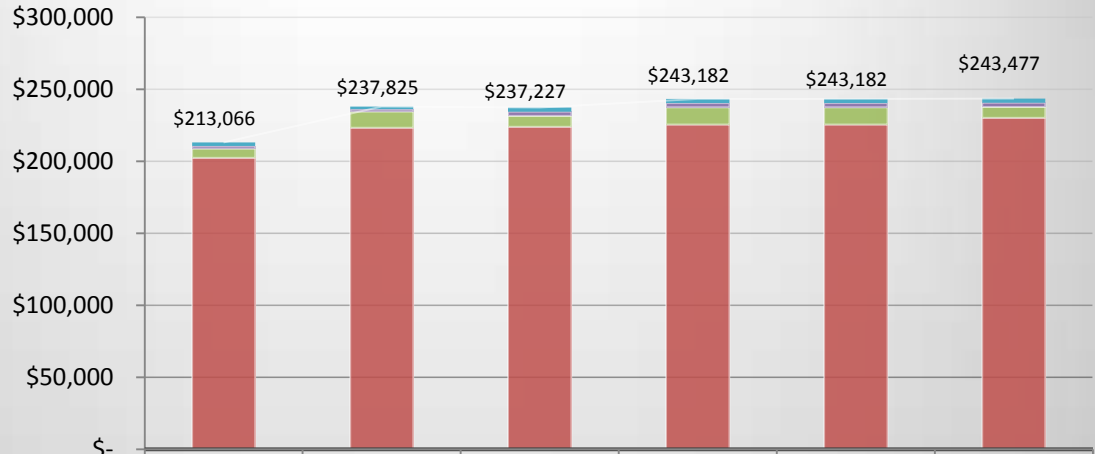
Budget Adjustments

There are no significant budget adjustments for this program.



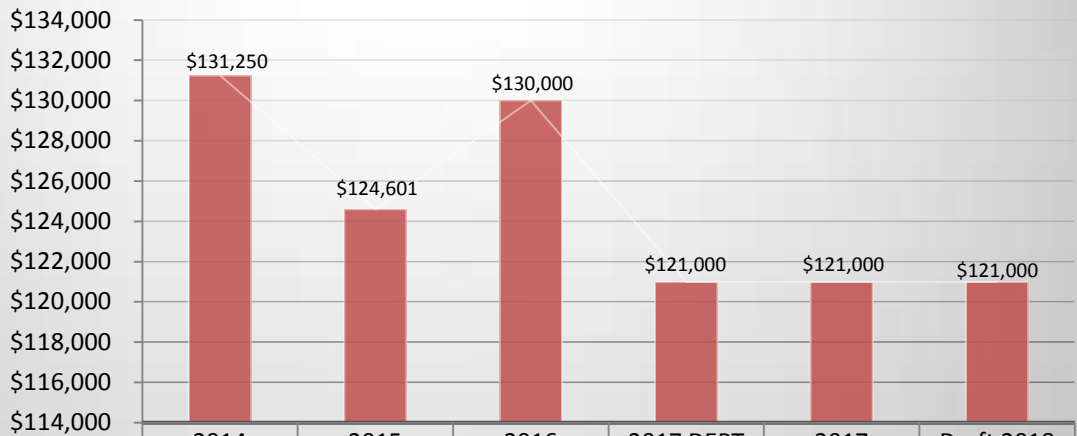


Prosecuting Attorney/Victims Rights Expenditures



	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 DEPT REQUESTED	2017 BUDGET	Draft 2018 BUDGET
OTHER	\$2,367	\$1,583	\$2,897	\$2,897	\$2,897	\$2,897
CONTRACT SERVICES	\$1,968	\$1,657	\$2,910	\$2,910	\$2,910	\$2,910
SUPPLIES & MATERIALS	\$6,288	\$11,267	\$7,500	\$11,825	\$11,825	\$7,500
PERSONNEL SERVICES	\$202,443	\$223,318	\$223,920	\$225,550	\$225,550	\$230,170
TOTAL PROGRAM COSTS	\$213,066	\$237,825	\$237,227	\$243,182	\$243,182	\$243,477

Prosecuting Attorney/Victims Rights Revenues



	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 DEPT REQUESTED	2017 BUDGET	Draft 2018 BUDGET
OTHER	\$131,250	\$124,601	\$130,000	\$121,000	\$121,000	\$121,000
TOTAL PROGRAM REVENUE	\$131,250	\$124,601	\$130,000	\$121,000	\$121,000	\$121,000

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Strategic Outcomes							
Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target
Felonies	No Submission	2,270	2,275	2,300	2,325	2,335	2,350
Serious Misdemeanors	No Submission	1,025	1,043	1,100	1,200	1,235	1,250
Juvenile	No Submission	450	467	500	500	500	500

Other Key Indicators							
Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target
Notification & Outcomes of proceedings provided to Victims	No Submission	11,000	10,989	11,000	11,100	11,125	11,150
Victim Advocates	3	3	3	3	3	3	3
Number of victims utilizing all rights and services provided.	No Submission	50%	53%	60%	50%	50%	50%
Felony	No Submission	610	689	750	800	825	850
Serious Misdemeanor	No Submission	510	518	550	560	570	580
Juvenile	No Submission	260	277	300	300	300	300