



**\*Fee Schedule  
Effective 10/1/2019**

**1715 Lansing Avenue  
Jackson, MI 49202  
Phone: 517-788-4420 Fax: 788-4373**

\*Payment of fees by credit card are subject to an enhanced access fee. The enhanced access fee is defined in this link. [https://www.oakgov.com/cart/fee/enhanced\\_win.html](https://www.oakgov.com/cart/fee/enhanced_win.html).

**SCHEDULE OF FEES  
(2019)**

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# SCHEDULE OF FEES (2019)

## I - ENVIRONMENTAL HEALTH

### A. WATER SUPPLY PERMITS\*

Well owner is responsible for submitting samples. Does not include charges by State Water Quality Laboratory.

1.	Residential Well*	\$151.00
2.	Type II Commercial*	\$429.00
	<b>NEW ANNUAL PROGRAM MGT. FEE</b>	<b>\$100.00</b>
	<b>NEW SANITARY SURVEY FEE</b>	<b>\$150.00</b>
	<b>NEW LEVEL II SURVEY FEE</b>	<b>\$150.00</b>
3.	Type III Commercial*	\$230.00

\*Does not include the well site inspection fee

### B. SEWAGE DISPOSAL PERMITS\*

**FINE: Double permit fee when construction begins on well or septic system before permit is issued.**

1.	Residential*	\$200.00
2.	Commercial*	\$383.00

\*Does not include the soils site inspection fee

**C. SEWAGE SYSTEM INSTALLERS LICENSE** \$66.00

**D. SEPTAGE WASTE HAULER'S LICENSE** \$95.00/YR

**E. SANITARY CODE APPEALS BOARD HEARING** **\$300.00**

### F. SITE INSPECTIONS (soil evaluation, water evaluation)

1.	Residential	
	• Soils only	\$100.00
	• Well only	\$77.00
	• Combined	\$161.00
2.	Commercial	\$225.00

**G. RAW LAND EVALUATION** \$112.00

### H. SUBDIVISION/SITE CONDOMINIUM REVIEW - (Includes on-site soil evaluations and well evaluations)\*

1.	Formal application fee**	\$174.00 flat rate
2.	On-site water only	\$55.00/site
3.	On-site sewage only	\$87.00/site
4.	On-site sewage and water per site	\$112.00/site

\*Fees for subdivisions/site condominium are paid based on the number of proposed sites plus a flat rate for the application. These fees include office and field review.

\*\* Based on average of two hours for office review

### I. REVISIT FEE **\$125.00**

Fee includes revisits to a subdivision/site condo/raw land per hour, revisits per owner/contractor request for onsite sewage/well permits, revisits when construction does not comply with an approved permit (red tag fee)

### J. REVIEWS FOR PROPOSED PROPERTY CHANGES

1. Change of use\* **\$125.00**

\*Fee is for proposals less than 50% addition or demolition.

<b>I - ENVIRONMENTAL HEALTH...Continued</b>
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<b>K.</b>	<b>RADON</b>	
	1. Self-Test (short term)	\$11.00
	2. Self-Test (long term)	\$30.00
<b>L.</b>	<b>SWIMMING POOL INSPECTIONS – NEW FEE STRUCTURE AND INCREASE</b>	
	1. Per licensed pool OR spa	<b>\$225.00</b>
	2. Combined licensed pool and spa (same site)	<b>\$350.00</b>
<b>M.</b>	<b>FIA INSPECTIONS *fee does not include lab costs</b>	
	1. Partial Inspection	<b>\$250.00</b> + Lab fees
	2. Full Inspection + Lab fees	<b>\$390.00</b> + Lab fees
	3. Children's Camps + Lab fees	\$305.00+ Lab fees
<b>N.</b>	<b>BODY ART FACILITY</b>	
	1. Inspection (Includes fixed and temporary)	\$169.00
	2. Re-inspection	\$82.00
	3. Plan Review (New Facility)	\$182.00
	4. Plan Review (Remodel)	\$145.00
	5. Enforcement Hearing	\$100.00
<b>O.</b>	<b>FOOD SERVICE LICENSE</b>	
	1. Initial/Annual License (Non-profit)	<b>\$555.00</b>
	State Fee	\$0.00
	FSEF Consumer Fee	\$3.00
	FSEF Industry Fee	\$2.00
	<b>Total</b>	<b>\$560.00</b>
	2. Mobile - Annual License	<b>\$615.00</b>
	State Fee	\$25.00
	FSEF Consumer Fee	\$3.00
	FSEF Industry Fee	\$2.00
	<b>Total</b>	<b>\$645.00</b>
	3. STFU Annual License (State Mandated)	\$111.00
	State Fee	\$39.00
	FSEF Consumer Fee	\$3.00
	FSEF Industry Fee	\$2.00
	<b>Total</b>	<b>\$155.00</b>
	4. STFU Inspection Fee (State Mandated)	\$90.00
	<b>Total</b>	<b>\$90.00</b>

**O. FOOD SERVICE LICENSE (cont.)**

5.	Schedule A – (Type I and II Facilities)	<b>\$661.00</b>
	State Fee	\$25.00
	FSEF Consumer Fee	\$3.00
	FSEF Industry Fee	\$2.00
	<b>Total</b>	<b>\$691.00</b>
6.	Schedule B – (Type III and IV Facilities)	<b>\$773.00</b>
	State Fee	\$25.00
	FSEF Consumer Fee	\$3.00
	FSEF Industry Fee	\$2.00
	<b>Total</b>	<b>\$803.00</b>
7.	Schedule C – (Type V Facilities)	<b>\$891.00</b>
	State Fee	\$25.00
	FSEF Consumer Fee	\$3.00
	FSEF Industry Fee	\$2.00
	<b>Total</b>	<b>\$921.00</b>
8.	Enforcement Fee	
	Office Conference	<b>\$150.00</b>
	Informal Hearing	<b>\$200.00</b>
9.	Temporary Food License	
	Five working days prior	<b>\$135.00</b>
	State Fee (non-profit exempt)	\$4.00
	FSEF Consumer Fee	(State Mandated) \$3.00
	FSEF Industry Fee	(State Mandated) \$2.00
	<b>Total</b>	<b>\$144.00</b>
	Zero to Four days prior	<b>\$160.00</b>
	State Fee (non-profit exempt)	\$4.00
	FSEF Consumer Fee	(State Mandated) \$3.00
	FSEF Industry Fee	(State Mandated) \$2.00
	<b>Total</b>	<b>\$169.00</b>
10.	Plan Review	
	Full Review	<b>\$900.00</b>
	Partial Review	<b>\$550.00</b>
	STFU Review	<b>\$575.00</b>

\*Late fee for Food Licenses: Add 25% to total outstanding due each month. For annual license renewals, fees would increase on 5/1, 6/1, 7/1 respectively. (Example: \$368 + 25% = \$490.00 due 5/1: \$490.00 + 25% = \$512.50 due 6/1.)

**II - PERSONAL HEALTH SERVICES**

Seasonal establishments will pay 25% less than the fee for their schedule.

Charitable, religious, fraternal, service, civic or other non-profit organizations are exempt from the state fee.

\*\*See 2005 FDA food code for further explanation.

**P. CAMPGROUNDS**

1. Temporary Campgrounds Inspection Fee	<b>\$120.00</b>
State Fee	Based on the number of sites
2. Seasonal Campgrounds	
Inspection Fee (5-25 sites)	<b>\$125.00</b>
Inspection Fee (26-50 sites)	<b>\$180.00</b>
Inspection Fee (51-100 sites)	<b>\$250.00</b>
Inspection Fee (101-200 sites)	<b>\$300.00</b>
Inspection Fee (201+ sites)	<b>\$400.00</b>

**Q. FILE SEARCH**

1. File search including one-page copy	\$9.00
2. Additional pages	\$0.05/COPY

\*This amount will be collected regardless if the information is found or not. Additional pages will cost \$0.05 each.

**R. REFUND PROCESSING**

1. Per refund	\$24.00
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**All state fees are subject to change.**

<b>II - PERSONAL HEALTH SERVICES</b>
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**A. CLINIC FEES**

**1. IMMUNIZATIONS**

- Private Pay \$23.00  
Administration fee per dose  
plus cost of vaccine
  
- Uninsured and Underinsured \$23.00\*  
Administration fee per dose  
\*Fee waived if client unable to pay.

**2. IMMUNIZATION RECORD REPLACEMENT**

- Replacement No Fee

**3. SPECIAL CLINIC SERVICES**

Nursing services will be billed at \$44.00 per hour, plus mileage and materials \$44.00/per hour  
 Clerical services will be billed at \$30.00 per hour, plus mileage and materials \$30.00/per hour

**4. SEXUAL HEALTH CLINIC FEES**

- Pregnancy Testing No Fee
  
- Clinic Fee – Jackson County Residents  
 Additional lab fees may apply \$11.00
  
- Clinic Fee – Out Of County Residents  
 Additional lab fees may apply \$41.00

**III - HEALTH EDUCATION**

**A. WELLNESS PROGRAMS**

1.. **Health Education Department Presentations - Per hour\***.....\$58.00

**\* Plus \$25.00 for each additional hour.**

**\* No charge to service organizations and non-profit organizations.**

**IV - ADMINISTRATION**

**A. Freedom of Information Act (FOIA)**

**Charges for Information Request**

Only requests presented in writing, including facsimile or e-mail, will be accepted.

Actual costs for copying, postage and retrieval shall be charged for FOIA requests. Labor costs will be assessed based on the hourly wage of the lowest paid public employee capable of retrieving the information necessary to comply with the request. Costs shall be determined by the Elected Official or Department Head responsible for retrieving the information. The decision to waive fees shall be determined by the FOIA Coordinator.

If it is estimated that costs will exceed fifty dollars (\$50) a good faith deposit of up to one half of the total estimated cost may be requested prior to processing the request.

FOIA requests shall be considered communications and copies shall be forwarded to the County Clerk for inclusion as Communications on the next Board of Commissioners Agenda.

**B. Non-Sufficient Funds (NSF)**

A \$35.00 charge will be assessed for any check returned for non-sufficient funds

**C. Disinterment/Reinterment**

A \$10.00 charge will be assessed for issuance of a Disinterment/Reinterment Permit.

G/Agency Support/Fee Schedule